

IMPLEMENTATION PLAN GUIDE – YEAR 4

Implementation Plan Purpose

All GEAR UP Virginia (GUV) School Partner services must follow an approved annual implementation plan and budget. The purpose of the implementation plan is to outline a framework for service provision focused around the projects goals and objectives. Each school serving cohort students must create an implementation plan.

National GEAR UP Goals

- 1) Increase the academic performance and preparation for postsecondary education.
- 2) Increase the rates of high school graduation and enrollment in postsecondary education.
- 3) Increase students’ and families’ knowledge of postsecondary education options, preparation, and financing.

GEAR UP Virginia Objectives and Performance Measures (PM) for years 1-7 (grades 7-12)

Objective 1.0: Increase academic performance and preparation for postsecondary education of GEAR UP students.
PM 1.1 Percentage of GUV students in the Class of 2027 who pass Algebra I or equivalent by the end of the ninth grade.
PM 1.2 Percentage of GUV Class of 2027 students who participate in a targeted STEM activity (coding program, summer STEM camp).
PM 1.3 Percentage GUV Class of 2027 students who complete a career interest inventory.
PM 1.4 Percentage GUV Class of 2027 students who participate in AP, IB or Dual Enrollment courses.
PM 1.5 Percentage of GUV schools reporting improved capacity to meet student’s Social-Emotional Learning (SEL) needs
Objective 2: Increase the rate of high school graduation and enrollment in postsecondary education for GEAR UP student
PM 2.1 Percentage of GUV Class of 2027 students who graduate from high school.
PM 2.2 Percentage of GUV Class of 2027 students and former GUV students who enrolled at an Institute of Higher Education (IHE).
PM 2.3 Percentage of current GUV Class of 2027 and former GUV students who enrolled at an IHE and persisted to second year of postsecondary education at initial or subsequent IHE.
PM 2.4 Percentage of GUV Class of 2027 students with on-time high school completion and college enrollment.
PM 2.5 Percentage of students at priority schools with on-time high school completion and college enrollment.
PM 2.6 Percentage of Class of 2027 students meeting Virginia school attendance standards (90% attendance) each year
PM 2.7 Percentage of GUV Class of 2027 students promoted to next grade level on time.
PM 2.8 Percentage of GUV Class of 2027 students who expect to graduate high school and enroll in postsecondary education.
Objective 3: Increase GEAR UP students’ and families’ knowledge of postsecondary education options, preparation and financing.
PM 3.1 Percentage of GUV Class of 2027 students who complete the FAFSA.
PM 3.2 Percentage of GUV Class of 2027 students with increased knowledge of college options and financial aid.
PM 3.3 Percentage of GUV Class of 2027 students who submit at least one college application.
PM 3.4 Percentage of GUV Class of 2027 students and parents who have talked about college with someone at their child’s school.
PM 3.5 Percentage of GUV Class of 2027 students with 1+ college visit prior to beginning Grade 11.

GUV Year 4 Required Services Chart

Mandatory Services for the GEAR UP Virginia 2024-2025 Academic Year		
Service	Completion Deadline	Comments and Clarifications
Academic Tutoring	Ongoing	Tutoring must be provided for cohort students using either GUV funding or existing school-based resources. To fulfill the tutoring requirement, sites must do one of the following: 1) implement a tutoring program through GUV funding; 2) enhance an existing school tutoring program through technology, transportation, staff, etc.; or 3) demonstrate that high-quality tutoring is accessible to all students through existing school or district resources. Sites must articulate how they will support increased academic achievement through other GUV services. Tutoring exceptions must be submitted to the regional manager at the time of implementation plan submission.
College Visit	June 1, 2025	Schools should plan at least one college visit a year. College visits MUST include a college tour/ information session to be considered a college visit. College visits should be on a continuum for the cohort. Cohort students may visit a 2-year or a 4-year institution. Any out-of-state visits must be approved by the program officer.
Family Services	June 1, 2025	Sites will implement at least one family services per semester. Examples include financial aid or literacy, college/career choices or graduation and diploma requirements, communicating with teens, etc. School sites may offer multiple services/workshops for their families but must include at least two.
Financial Aid Service for Students and Families	June 1, 2025	GUV schools must provide at least one financial aid service for the GUV students and families. This will help GUV reach target PM 3.2.
STEM Service	August 31, 2025	GUV schools must provide at least one STEM activity for the GUV students. This will help reach target PM 1.2. This service may be a student/family workshop, specialized tutoring, summer activities, after school program, etc.
Professional Development on SEL	June 1, 2025	Schools must provide a professional learning opportunity to increase faculty and staffs' capacity to support students social emotional learning. This may be through a partnership with Panorama or CASEL (funded separately from the implementation plan). Staff completed a pre-survey in November

		2023 and will complete a post-survey measuring growth in November 2025.
Service supporting access to AP/DE/Honors Courses.	June 1, 2025	To target PM 1.4, schools must include a service supporting students access and success in advanced level coursework.
21st Century Scholar Certificate	Ongoing	As required by Federal GEAR UP requirements, all GUV students must receive a 21st Century Scholar Certificate. The 21st Century Scholar Certificate, provided by the SCHEV Office, includes a summary of Federal and State financial aid that may be available to students. Each new student added to the GUV cohort should receive this certificate.
Career Interest Inventory	June 1, 2025	All GUV students must complete a Career Interest Inventory. Students who have not completed a Career Interest Inventory the year prior must complete one in year four. This should be on file at the school and shared with the parent/guardian for each GUV student.
Promote & support summer academic enrichment programs provided by GUV State office	August 31, 2025	The Virginia State GUV office at SCHEV will manage the organization of academic summer camps for the GUV students. Schools are responsible for promoting (robocalls, emails, flyers, etc.) and supporting (organizing transportation, food, chaperones, etc.) summer programs.
Optional, but highly encouraged services		
PSAT	October 2024/Spring 2025	Taking the PSAT/NMSQT (fall 2024) or the PSAT (spring 2025) is an important step for students' post-secondary preparation. The test is low stakes and allows students to assess their academic strengths; is practice for the PSAT/NMSQT in 11th grade, opening doors to the National Merit Scholarship Program; gets them on the radar for colleges and universities, and connects students to over \$300 million in scholarships. Students can use their PSAT 10 score for a free, personalized SAT practice plan through Official SAT Practice on Khan Academy.
National GEAR UP Week	September 23–27, 2024	National GEAR UP Week is an opportunity for schools to raise awareness in the community about the positive impact GUV is having locally. It's a time to engage all stakeholders - local, state, and federal elected officials, funders, partners, as well as local, state, and regional media - to share your program's accomplishments and to get them more involved with your services to students and families. https://www.edpartnerships.org/guweek-updated

GEAR UP VA Orientation	September 2024	Provide program orientation to all GUV students to ensure they understand the program and the opportunities available to them in the 2024 – 2025 academic year. Sites have the option to provide separate events for parents or invite parents to the student event. Think about ways to maximize student participation. Prior GUV implementation experience indicates that an event during school hours results in greater student participation.
NCCEP GEAR UP Academy or NCCEP Annual Conference	February 2025 & July 2025	NCCEP offers two nationwide professional development conferences a year for GEAR UP professionals. While valuable, we suggest that GUV school-based teams not attend multiple years consecutively.
VirginiaCAN Conference	December 2024	Virginia College Access Network (VirginiaCAN) offers a yearly statewide conference for college access professionals. Budget at least \$500 per participant. Registration will be \$250.00.
Site Administrative Requirements		
Monthly Regional Manager Meetings	Ongoing	GUV staff will convene the school based GUV team monthly to share best practices, and report on grant implementation. These meetings are mandatory for the entire GUV school-based team.
Regional Meeting	Feb/Mar 2025	GUV Regional Managers will convene a yearly regional meeting to share best practices, share statewide information, and discuss opportunities for collaboration among sites. These meetings are encouraged for the entire GUV school-based team. Budget cost of travel.
State Partner Meetings	September 2024	GUV staff will convene a statewide partner meeting to share best practices, share statewide information, and discuss opportunities for collaboration among sites. These meetings are mandatory for all coordinators. The meeting will be hosted annually in Richmond. Budget the cost of travel.
Data Submission	Ongoing	Submit required data as requested by SCHEV. Requests will include but are not limited to service delivery data, transcript data, and student rosters, and surveys.
Fiscal Submission	Ongoing	Submit required fiscal documentation as requested by SCHEV. Requests will include but are not limited to bimonthly reimbursement and match packages.